# MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION October 16, 2012



**COMMISSIONERS PRESENT:** Ray Gamma, Roseann Alderete LaCoursiere, Cynthia Owens, Tino Silva,

Kevan Michael Walke.

**EXCUSED:** Chuck Blair, Mike O'Halloran.

**STAFF PRESENT:** James Teixeira, Director of Parks and Recreation.

**PUBLIC:** Michelle Purvaince, Paul Becker.

#### **MATTERS FOR COUNCIL ACTION** — None.

#### I. CALL TO ORDER/ROLL CALL/ ORDER OF AGENDA

The meeting was called to order by Chair Gamma at 7:00 p.m. On a motion by Commissioner Owens and second by Commissioner Walke, the Commission excused (5-0-2) Commissioners Blair and O'Halloran.

## II. APPROVAL OF MINUTES

On a motion by Commissioner Walke and second by Commissioner LaCoursiere, the Commission approved (5-0-2) the minutes of the Regular Meeting of September 18, 2012.

#### III. CORRESPONDENCE/COMMUNICATIONS

The Commission reviewed: (a) recent Council actions pertaining to Parks & Recreation; (b) an email from the California Association of Park & Recreation Commissioner and Board Member regarding the annual awards nomination process; and, (c) a note from the Santa Clara Schools Foundation regarding the Art & Wine Festival.

## IV. OLD BUSINESS

A Commissioner requested information regarding the timing and process for Council consideration of past Commission minutes and recommendations. Staff relayed that the City Manager may request the staff liaison to provide additional information about a proposed policy recommendation and develop a report to more fully communicate to Council the advantages, disadvantages, fiscal impacts and alternatives to the policy issue. Such information does not change the Commission recommendation, nor is the timing intended to delay Council consideration.

#### V. NEW BUSINESS —

**A.** The Commission discussed a list of potential park amenities for potential corporate business, community, or individual funding and sample formats for printed marketing of donation lists in other cities that have such programs. Items discussed included specific park needs such as bike racks, picnic tables, benches, trees, BBQ pits, playground apparatus or other items for community or individual funding. A member of the public addressed the Commission describing her community organization's ongoing relationship with the City Parks & Recreation Department in leveraging both financial and volunteer labor contributions to augment City resources and the desire to formalize the process so it can

be replicated throughout the City. Staff shared recent examples of other organizations' participation and partnerships in support of various park facility and infrastructure improvement projects as well as City efforts to identify and use the generous contributions of volunteers in its programs. Commissioners indicated an interest in a list including items of various cost as well as a list of projects that volunteers could participate in as a community group, non-profit organization, business or individual. On a motion by Commissioner Owens and second by Commissioner Silva, the Commission recommended (5-0-2) that the Commission support City development of a formal list of park amenities, service projects and volunteer opportunities that could be distributed to the public in support of Parks & Recreation. Staff will return to an upcoming Commission meeting with an update on progress and draft brochure(s) when available.

- **B.** On a motion by Commissioner Owens and second by Commissioner Silva, the Commission recommended approval (5-0-2) of funding for non-profit organizations from the 2012 Art & Wine Festival net proceeds as follows: Santa Clara Police Activities League (\$13,000), Santa Clara Friends of Parks & Recreation (\$13,000), Santa Clara Schools Foundation (\$13,000), Wilcox High School Grad Night Committee (\$3,000) and Santa Clara High School Grad Night Committee (\$3,000).
- C. On a motion by Commissioner Silva and second by Commissioner LaCoursiere, the Commission recommended that Council approve (5-0-2) the request to accept a donation of a memorial redwood tree at Mary Gomez Park and the placement of plaque in memory of Ron "Ronnie" Nevarez according to the City's gift and donation policy.
- **D.** The Commission selected Monday October 22, 2012 at 6:30 p.m. for Commission pictures.

#### VI. STAFF REPORT

Director Teixeira reviewed upcoming recreation programs and progress on Parks facility improvements.

### VII. COMMISSIONERS' REPORTS

**Commissioner Gamma**—Reported on visiting Reed Street Dog Park and various volunteer efforts such as docent at Kelly Park in San Jose and the upcoming Wutzit Club Alumni Committee dinner dance on November 17, 2012 at Am. Legion Post 419 in support of the Walter E. Schmidt Youth Activity Center.

**Commissioner LaCoursiere**— No report.

Commissioner Owens—No report.

Commissioner Silva—Commented on recent visits to Cupertino pool and Bellarmine in the context of the renovations needed at the International Swim Center. He would like the Commission to explore making a recommendation to Council for funding a potential voter survey to see what potential financing mechanisms and projects Santa Clara residents are willing to support.

**Commissioner Walke**—Reported on parking challenges at Youth Soccer Park and the deteriorating field conditions at Wilson and Magnolia Charter School.

- VIII. CONFERENCE ATTENDANCE REPORTS—None.
- IX. PUBLIC PRESENTATIONS/COMMENTS—None.
- X. <u>ADJOURMENT</u>—On a motion by Commissioner Silva and second by Commissioner Owens, the Commission voted to adjourn at 8:41 p.m. to the next regular meeting scheduled for November 20, 2012, at 7:00 p.m., in the City Hall Staff Conference Room.

Prepared by:		Reviewed by:	
	James Teixeira	-	Tino Silva
	Director of Parks and Recreation		Secretary